

The Helen McLoraine Scholarship Fund at



**Girls Incorporated
of Metro Denver**

\$45,000 in college scholarships for girls who have participated in Girls Inc. of Metro Denver Programs

Information & Support Packet for 2008-2009
Application Due Monday May 18th, 2009

Her legacy.....

The Helen McLoraine Scholarship Fund

The Helen McLoraine Scholarship Fund was established in 2004 in memory of Helen McLoraine, a pioneer in the oil and gas industry and a woman who embodied the Girls Inc. motto of strong, smart, and bold. The scholarship fund was established to carry on her legacy by inspiring girls to be leaders and to be active in community service, strive for higher education, and gain the advanced skills and knowledge they need to realize bright futures.

The Helen McLoraine Scholarship Fund will provide competitive scholarships to girls who have participated in Girls Incorporated of Metro Denver programs and are designed to make post-secondary education more accessible to young women by offsetting financial costs and to inspire them to pursue rewarding careers.

**girls
inc.**

Girls Incorporated
of Metro Denver

The Scholarships.....

Strong, Smart and Bold Scholarship

AMOUNT: \$10,000
NUMBER AWARDED: 2

AWARDED TO OUTSTANDING HIGH SCHOOL GIRLS WHO HAVE PARTICIPATED IN ANY GIRLS INC. OF METRO DENVER PROGRAM

CRITERIA:

- You must have participated in any Girls Inc. of Metro Denver program within the past 5 years from date of application
- You must be currently enrolled in high school – 10th grade or higher
- You must have participated in community service and leadership activities
- Your current grade point average must be a 2.0 or higher
- Awardees will be required to complete 40 hours of service at Girls Inc. of Metro Denver either before or during the course of using their scholarship award. If awardee is unable to complete service at Girls Inc., other arrangements may be made at another non-profit organization to complete the service upon approval of the Volunteer Coordinator. Service must be completed after you have been awarded, any service completed before being awarded can not be applied to the scholarship service requirement

HOW TO APPLY:

- Fill out the application form at the end of this packet
- Write a 3 page essay on **how you are strong, smart, and bold**. The essay should be written in Arial, 12 point font, double spaced with 1 inch margins
- Get your transcripts from your school office and attach them to your application (unofficial transcripts are not accepted.)
- Get written recommendations from the following people(your recommender may use the forms attached or submit a separate letter however **ensure they address the 3 questions on the forms attached**)
 - 1) a teacher, counselor, or principal, **AND**
 - 2) one other adult not related to you in any way

(a letter of introduction is provided for you to give to those writing recommendations)

- Send your application and attachments by **Monday May 18th 2009 by 6:00pm** to:

Girls Inc. Scholarship
Attention: Angell Pérez-Williams
1499 Julian St.
Denver, CO 80204



Girls Incorporated
of Metro Denver

Teen Leadership Scholarship

AMOUNT: \$5,000
NUMBER AWARDED: 3

HIGH SCHOOL GIRLS EXHIBITING LEADERSHIP IN GIRLS INC. OF METRO DENVER PROGRAMS

CRITERIA:

- You must have participated in any Girls Inc. of Metro Denver program within the past 5 years from date of application
- You must be currently enrolled in high school – 10th grade or higher
- You must have participated in community service and leadership activities
- Your current grade point average must be a 2.0 or higher
- Awardees will be required to complete a 20 hours of service at Girls Inc. of Metro Denver either before or during the course of using their scholarship award. If awardee is unable to complete service at Girls Inc., other arrangements may be made at another non-profit organization to complete the service upon approval of the Volunteer Coordinator. Service must be completed after you have been awarded, any service completed before being awarded can not be applied to the scholarship service requirement

HOW TO APPLY:

- Fill out the application form at the end of this packet
- Write a 2 page essay about **what makes you a leader now and what you will do in the future to continue your leadership**. The essay should be written in Ariel, 12 point font, double spaced with 1 inch margins
- Get your transcripts from your school office and attach them to your application(unofficial transcripts are not accepted.)
- Get written recommendations from the following people (your recommender may use the forms attached or submit a separate letter however **ensure they address the 3 questions on the forms attached**)
 - 1) a teacher, counselor or principal **AND**
 - 2) one other adult not related to you in any way(a letter of introduction is provided for you to give to those writing recommendations)
- Send your application and attachments by **Monday May 18th 2009 by 6:00pm** to:

Girls Inc. Scholarship
Attention: Angell Pérez-Williams
1499 Julian St.
Denver, CO 80204



Girls Incorporated
of Metro Denver

Helen McLoraine Scholarship

AMOUNT: \$10,000
NUMBER AWARDED: 1

A YOUNG WOMAN ENROLLED IN HIGHER EDUCATION WHO PARTICIPATED IN ANY GIRLS INC. OF METRO DENVER PROGRAM EARLIER IN HER LIFE

CRITERIA:

- You must have participated in any Girls Inc. of Metro Denver program within the past 5 years from date of application
- You must be currently enrolled full-time in undergraduate courses in an accredited college or university
- You must demonstrate community-mindedness and leadership skills
- Your current grade point average must be a 2.0 or higher
- Awardees will be required to serve on the scholarship selection committee (either in person or by phone) in the year following the award

HOW TO APPLY:

- Fill out the application form at the end of this packet
- Write a 3 page essay on **how you have been involved in your community through community service or otherwise, and what that experience has meant to you.** The essay should be written in Arial, 12 point font, double spaced with 1 inch margins.
- Get your transcripts from your school office and attach them to your application (unofficial transcripts are not accepted.)
- Get written recommendations from the following people **using the forms attached:**
 - 1) A professor, advisor or staff person,
 - 2) One other adult not related to you in any way
- Send your application and attachments by **Monday May 18th 2009 by 6:00pm** to:

Girls Inc. Scholarship
Attention: Angell Pérez-Williams
1499 Julian St.
Denver, CO 80204



Girls Incorporated
of Metro Denver

Application Process.....

Fill out the application form and include it with the other materials required for the specific scholarship you are applying for.

The selection committee will consist of members of the Girls Inc. community. The selection committee will review applications, and a select number of finalists will **participate in in-person interviews** with the committee. The committee will make selections based on the following:

- Demonstrated leadership ability
- Clarity of ideas and communication skills
- Demonstrated community involvement
- Achievement and future plans and goals

In person interviews will be conducted between 4:00pm – 6:00pm the following dates:

Tuesday May 26th, 2009

Wednesday May 27th, 2009

Thursday May 28th, 2009

Girls must make themselves available to be interviewed during this time frame.

The scholarship winners will be expected to attend a celebration reception to accept their scholarship on Friday June 12th 2009 from Noon – 1:30pm.



Girls Incorporated
of Metro Denver

General Scholarship Guidelines.....

1. Scholarships will be awarded to girls who have actively participated in any Girls Inc. of Metro Denver programs within the past 5 years.
2. Scholarships may be used for post-high school education or professional training from any accredited institute.
3. An individual may receive up to two scholarships from the Helen McLoraine Scholarship Fund in separate years with one year in between awards.
4. Scholarship recipients may use their McLoraine Scholarship award for any fee assessed by the college/university they are planning to attend. This would include tuition and fees, books, and any room and board fee as charged directly by the university or college to the scholarship recipient. This may include dormitory charges or meal plans through the university. This would not include private rent, utilities, grocery bills, or travel expenses.
5. Scholarship monies will be made available upon the condition that the recipient has graduated from high school or received her G.E.D.
6. \$10,000 and \$5,000 scholarships may be drawn upon at the rate of \$5,000 maximum each year until spent. Scholarship funds must be used according to these guidelines within five years of the recipient's graduation from high school or receipt of her G.E.D. If the funds are unused at such time, they will revert back to the Helen McLoraine Scholarship Fund endowment.
7. Scholarships are contingent upon the acceptance and continuance in the college or university of the applicant's choice. Verification of acceptance and continuance will be required.
8. Applicants must be willing and prepared to fulfill the service requirement of the scholarship at Girls Inc. of Metro Denver or another approved non-profit organization.
9. Recipients must be prepared to promote the scholarship program as requested.
10. Applicants who are not awarded are encouraged to apply again in a subsequent year if they meet the criteria.
11. Girls who are daughters or family members of Girls Inc. of Metro Denver staff and Board members who meet the criteria are eligible.
12. Applicants may not request a recommendation from anyone on the Scholarship Committee.
13. Scholarships will be awarded only when the selection committee is satisfied that all criteria are met. If no acceptable candidates apply, the committee may elect not to award any given scholarship.
14. The Scholarship Committee may overrule these guidelines when presented with compelling reasons. Such cases will be reviewed on an individual basis as requested.
15. U.S. resident status is **NOT** considered as a factor in the McLoraine Scholarship Application or Selection Process.



Girls Incorporated
of Metro Denver

Tips for completing your scholarship packet.....

Personal Essay:

A few helpful tips to get started

- Write in your own voice, be specific and draw examples from your own experience.
- Take time to outline and reflect on your strengths and the most compelling ways to describe them in words.
- Redraft the essay at least twice and proofread it carefully for typographical, spelling and grammatical errors. Since this essay is a critical component of your application, have someone proof read it for you.
- Consider giving a copy of the essay to the adults whom you ask to write recommendations.

Your personal essay must be entirely your own

- Be typewritten on 8 ½ X 11" White Paper
- Include your name at the top of every page
- Number all pages
- The Correct Length
 - √ 2 pages for the **Teen Leadership Scholarship**
 - √ 3 pages for the **Helen McLoraine Scholarship**
 - √ 3 pages for the **Strong, Smart & Bold Scholarship**
 - √ essays should be Arial, 12 pt font, 1 inch margins and double spaced

Recommendation Letters:

Remember you must submit the required letters of recommendation with your application.

Recommendation Letter from School Counselor, Teacher, Principal/ Professor, Advisor or Higher Ed. Staff

- Attached is a recommendation form and letter that should be used on your behalf. They should return this form to you so that you may submit it with your application.

Recommendation Letter From a Supportive Adult

- Attached is a recommendation form and letter that should be used on your behalf. They should return this form to you so that you may submit it with your application.

Your recommenders may use the attached forms for letters of recommendation or submit a separate letter however they **MUST** answer each question on the form.

**IF YOU HAVE QUESTIONS, NEED CLARIFICATION OR TO USE OUR COMPUTER LAB,
PLEASE CALL ANGELL PEREZ-WILLIAMS AT 303-893-4363 EXT. 106**



Girls Incorporated
of Metro Denver



The Helen McLoraine Scholarship Fund At
Girls Inc. Of Metro Denver

Girls Incorporated
of Metro Denver

Request of Recommendation from a School Counselor, Teacher or Principal
Professor, Advisor or High Ed. Staff

To Whom it May Concern:

_____ is applying for a Helen McLoraine Scholarship which is offered each year by Girls Incorporated Metro Denver. This scholarship recognizes the leadership and accomplishments of a young woman who has participated in Girls Inc. programs. The purpose is to make post-secondary education more accessible by offsetting the financial costs of higher education. Our hope is that this scholarship will inspire this young woman to succeed in school, to think of herself as a leader, contribute to her community and to support entry into career fields that promote the philosophies of Girls Incorporated.

Part of the selection process requires a letter of recommendation from a school counselor, teacher, or principal who can speak to the applicant's abilities and qualifications. By receiving this form, the applicant is requesting that you provide answers to the following questions and sign the letter with your name and relationship. Your letter is a critical part of our selection and award process.

Please answer the attached questions, you may use the attached forms or submit a separate letter however **PLEASE ADDRESS ALL THE QUESTIONS ASKED ON THE FORMS**. This Letter of Recommendation should be returned to the applicant for her submission with her completed application package.

At Girls Incorporated of Metro Denver, we thank you for your time, interest, and participation in empowering this young woman to pursue her dreams.

Sincerely,

Angell Pérez-Williams
Director of Community Outreach & Teen Programs
aperez@girlsincdenver.org
303-893-4363 ext. 106



The Helen McLoraine Scholarship Fund At
Girls Inc. Of Metro Denver

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of Metro Denver

Request for Recommendation from a Supportive Adult

May include clergy, an employer, a neighbor, coach or other adult (No relatives please)

To Whom it May Concern:

_____ is applying for a Helen McLoraine Scholarship which is offered each year by Girls Incorporated Metro Denver. This scholarship recognizes the leadership and accomplishments of a young woman who has participated in Girls Inc. programs. The purpose is to make post-secondary education more accessible by offsetting the financial costs of higher education. Our hope is that this scholarship will inspire this young woman to succeed in school, to think of herself as a leader, contribute to her community and to support entry into career fields that promote the philosophies of Girls Incorporated.

Part of the selection process requires a letter of recommendation from an adult outside of her school who can speak to the applicant's abilities and qualifications. By receiving this form, the applicant is requesting that you provide answers to the following questions and sign the letter with your name and relationship. Your letter is a critical part of our selection and award process.

Please answer the attached questions, you may use the attached forms or submit a separate letter however **PLEASE ADDRESS ALL THE QUESTIONS ASKED ON THE FORMS**. This Letter of Recommendation should be returned to the applicant for her submission with her completed application package.

At Girls Incorporated of Metro Denver, we thank you for your time, interest, and participation in empowering this young woman to pursue her dreams.

Sincerely,

Angell Pérez-Williams
Director of Community Outreach & Teen Program Development
aperez@girlsincdenver.org
303-893-4363 ext.106



The Helen McLoraine Scholarship Fund At
Girls Inc. Of Metro Denver

Girls Incorporated
of Metro Denver

APPLICATION FORM

APPLICATION DEADLINE is Monday May 18th, 2009 6:00pm

Applicant Name: _____

Guardian Name: _____

Address: _____ State _____ Zip _____

Home Phone: _____ Cell Phone: _____ Email: _____

Birth Date: _____ Age: _____

Most Recently Completed Grade Level in School: _____

School or College Currently Attending: _____

Current Grade or Year: _____

Girls Inc. Participation in Program(s): _____

(Example: School Year '00-'01, Summer '00, '01, Name of Program, Name of place you took class, etc.)

Please list all previous or current community service experience:

Service Place: _____ Dates: _____

I certify that the information on this form is accurate and the essay enclosed is entirely my own original work.

Applicant's signature: _____ Date: _____

The applicant has my permission to participate in the Helen McLoraine Scholarship program at Girls Inc. of Metro Denver. I am aware that if she receives the award, she will be required to complete a service project at Girls Incorporated of Metro Denver or another approved non-profit either prior to or during the course of her scholarship (If she is unable to reach Girls Inc. other arrangements may be made with the selection committee to fulfill this requirement).

Parent or Guardian: _____ Date: _____

(If applicant is under 18)

Please remember to include all of the documents required for the specific scholarship you are applying for

Mail or DELIVER YOUR APPLICATION TO: Girls Incorporated Scholarship
APPLICATIONS DUE FRIDAY MAY 18th 2009 6pm Attention: Angell Pérez-Williams
1499 Julian St.
Denver, CO. 80204